



Training Techniques for Trainers

TRAINING

Design, facilitate, and deliver impactful, engaging and lasting learning experiences



Facilitated by
MARY JENSEN
CEO, High-Performance Executives Coach and
Mentor, Human Behaviour Specialist
Mindset Master, M Power Services

Online → 8 & 15 August 2024



Overview

Training is more important than ever as the public sector finds itself having to shoulder increasingly diverse responsibilities. From policy implementation, analysis, co-design, and customer-centricity learning and development specialists, program co-ordinators and supervisors are having to take on the task of training. However, while most individuals will have the knowledge and working skills, imparting that knowledge is a challenge.

If you find yourself in a similar situation, you have come to the right place! This training offers practical techniques for impactful delivery, emphasising adult learning principles to customise sessions for diverse audiences.

Participants will master interactive design, boosting confidence and honing communication skills. The course ensures tangible application, empowering trainers to create engaging, effective sessions through personalised action plans.

Who Should Attend

Managers, Specialists, Lead, Advisor, Consultants, Co-ordinator, Officer, Administrator:

- Training
- Organisational Development
- Human Resources
- Learning and Development
- People and Culture
- Organisational Effectiveness
- Coaching
- e-learning
- Instructor
- Instructional Design
- Education
- Capability Development
- Digital Learning

Learning Outcomes

- Elevate training delivery and engage participants
- Understand adult learning principles to tailor your training for diverse audiences, ensuring maximum impact
- Design interactive and engaging training sessions, incorporating activities and multimedia for enhanced learning experiences
- Boost your confidence as a trainer, enabling you to present with poise and handle unexpected challenges
- Hone communication skills, both verbal and non-verbal, to convey information clearly and build a strong connection with participants
- Create a personalised action plan to implement what you've learned, ensuring practical application in your training sessions

Why Attend

- Attend from any location with internet access
- Engage with diverse digital tools and resources
- Stay up to date with the latest industry trends and best practices
- Connect with your public sector peers from across all tiers of government

Meet Your Facilitator



MARY JENSEN

CEO, High-Performance Executives Coach and Mentor, Human Behaviour Specialist
Mindset Master, M Power Services

Mary Jensen, a seasoned professional with over four decades of team leadership and recognition, transitioned from a successful finance career to founding M Power Services. Specializing in Business Growth, Problem Solving, and Profit Increase, Mary focuses on mindset transformation. Her experience in Mergers and Acquisitions revealed a gap in Human Behaviour Skills, leading her to undergo extensive retraining. Now a Human Behaviour Specialist and Mindset Master, Mary collaborates with individuals, leaders, and teams to transform thinking in careers and life. Working with CEOs and Senior Leadership teams, she helps overcome blocks for success and fulfilment. As a keynote speaker, Mary addresses perspectives and environmental contribution, teaching strategies to turn challenges into opportunities through choice. Describing herself as professional, curious, passionate, and committed, Mary empowers individuals in a supportive, non-judgmental environment, fostering extraordinary success in careers and lives. With over 40 years in Commercial and Non-Commercial Industries, she brings expertise, driving change, mentoring individuals, and teams toward high performance, emphasizing empowerment and motivation.

Preparation

This workshop is highly interactive with group activities and discussions throughout. Come prepared with some current challenges you are facing in your organisation.

To participate you'll need:

- A computer with camera and microphone
- Strong internet connection
- Quiet, well-lit space
- Current challenges you are facing

Register Early & Save

Extra Early Bird	Early Bird	Standard Price
Register by 24 th May	Register by 21 st Jun	Register by 7 th Aug
\$795 + GST	\$995 + GST	\$1,195 + GST
Save \$400	Save \$200	-

CLICK HERE TO REGISTER 

*Group Discounts Available - Contact Registration at registrations@publicsectornetwork.com or Call on **(02) 9057 9070**

Explore the Agenda

DAY 1 | 8 August 2024, 10:00am - 02:45pm AEST

10:00am Opening Remarks

- Welcome
- Introductions
- Overview and Setting Expectations

Module 1: Foundation of Effective Training

10:30am Understanding Adult Learning

- Adult learning principles
- Learning styles and preferences
- Adapting training content for diverse audiences

11:45am Designing Effective Training Programs

- Defining learning objectives
- Structuring training sessions
- Incorporating interactive elements and case studies

12:30pm Break

Module 2: Presentation Skills and Training Designs

1:00pm Dynamic Presentation Skills

- Effective use of voice
- Effective use of body language
- Managing nerves and building confidence

1:45pm Practical Training Design

- Structural training sessions
- Designing activities
- Creating participant materials
- 4Mat Learning model and styles

2:45pm End of Day 1

10:00am Welcome and Recap

Module 3: Facilitation Strategies and Techniques

10:15am Strategies for effective group facilitation

- Group dynamics and facilitation skills
- Handling challenging situations
- Encouraging participant interaction

11:15am Assessment and Feedback

- Various assessment methods
- Constructive feedback techniques
- Monitoring and evaluating training effectiveness

12:00am Break

Module 4: Integrating Training Tools

12:30pm Technology in Training

- Integrating technology tools for virtual or blended training
- Troubleshooting common technical issues
- Enhancing engagement through tech

1:30pm Action Planning

- Participants develop an action plan for applying what they've learned

1:45pm Closing Remarks

2:00pm End of Training

Feedback from earlier training sessions

“Very relevant for me in my role, informative and well targeted, helpful information and resources.”

“It was great. I learned a lot and I feel I got value for money.”

“Very interactive and engaging, some very useful content.”



Get In Contact

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